



EXPORTING GOODS THROUGH AUSTRALIA POST

In order to export goods with a value of AUD\$2000 or more through the mail, exporters (owner or agent) must lodge a Documentary Export Declaration and undergo an Evidence of Identity (EOI) check with Customs and Border Protection.

EOI checks take place at Customs and Border Protection service counters.

For a list of Customs and Border Protection office locations, go to the 'Quick links' section on the homepage of the Customs and Border Protection website (www.customs.gov.au).

For clients some distance away from these locations an alternative arrangement may apply by contacting the Customs Information and Support Centre on 1300 363 263.

EXPORT DECLARATIONS

All goods intended for export with a value of AUD\$2000 or more must be declared to Customs and Border Protection by lodging a Documentary Export Declaration.

DOCUMENTARY EXPORT DECLARATIONS

A Documentary Export Declaration is a statement made to Customs and Border Protection by the exporter that provides information about the goods and the export transaction.

Most fields on the Documentary Export Declaration form are mandatory and must be completed before Customs and Border Protection will accept the documents for processing.

For information on how to complete the export declarations paperwork, go to media, publications and forms>fact sheets>*Completing export declarations* on the Customs and Border Protection website.

The steps involved in lodging a Documentary Export Declaration are outlined on the Customs and Border Protection website under import export>exporting goods>*documentary export declarations*.

EXPORT DECLARATION EXEMPTIONS

Goods which are exempt* from requiring documentary export declarations include:

- personal effects
- pets
- goods with a value of less than AUD\$2000
- goods temporarily imported under section 162A of the *Customs Act 1901*
- Australia Post or diplomatic bags of mail
- Australian aircraft and ships spares
- military goods of any value that are the property of the Australian Government, for use overseas by Australian Defence Forces
- Australian domestic cargo containers for the International carriage of cargo and ships stores.

*There are exclusions and restrictions to the use of the exemptions.

For further details go to media, publications and forms>manuals>*Export Control Manual, Volume 12* on the Customs and Border Protection website.

EVIDENCE OF IDENTITY

Exporters are required to undergo an EOI check every time they present Customs and Border Protection related documentary transactions at a Customs and Border Protection counter.

An EOI is a verification process that individuals and businesses are required to undertake to prove who they are.

For EOI procedures go to import export>exporting goods> documentary export declarations>evidence of identity declarations>*evidence of identity for documentary(paper) transactions* on the Customs and Border Protection website.

EXPORT PERMITS AND PROHIBITED EXPORTS

Some goods may require a permit for export (regardless of value) and must be reported to Customs and Border Protection on an Export Declaration.

Total prohibition applies to the export of protected wildlife, some heritage items, selected weapons and other dangerous goods.

Goods which are conditionally prohibited from export may not be exported unless all necessary export permits are obtained from the relevant Permit Issuing Authorities.

For more information on prohibited and restricted exports go to Exporting goods>*Prohibited and restricted exports* on the Customs and Border Protection website.

FOR MORE INFORMATION

For more information on any Customs and Border Protection matter, contact the Customs Information and Support Centre on 1300 363 263 or email information@customs.gov.au or browse the website www.customs.gov.au