



COMPLETING EXPORT DECLARATIONS

Export declarations provide Australian Customs Service (Customs) with details about goods intended for export. The Integrated Cargo System (ICS) processes the information provided and issues an Export Declaration Number (EDN) consisting of 9 alphanumeric characters.

Export declarations can be lodged up to six months in advance of the date the goods are being exported. Export declarations consist of a header section and a line section. Each export declaration has one header but can have multiple lines.

Field	Action/input required
Type	Select either 'owner' or 'agent', depending on who is lodging the declaration.
Sender's reference	A unique reference for the client's files used to differentiate between consignments.
Intended date of export	Enter the date the goods are to be exported from Australia.
Consignment reference number	Enter the exporter's unique reference number for the consignment. Note: If these goods have had a Contingency Customs Authority Number (CAN) issued to them, enter the Contingency CAN (C-CAN).
Customable excisable indicator	Customable: Certain goods in a bonded warehouse still under Customs control and have not been cleared for home consumption. Excisable: Locally manufactured goods subject to excise duty if they were to be delivered into home consumption. For example: tobacco and alcohol products. If the export goods are either customable or excisable then answer Y=Yes and show the establishment code of the warehouse or excise premises.
Warehouse establishment ID	Enter the originating warehouse identifier if the customable excisable indicator is yes, or if the goods are subject to excise or duty.
Branch ID	Enter the branch identifier for the client if required.
Goods owner party ID	If lodging as an agent on behalf of a client, enter the Australian Business Number or Customs Client Identifier of the owner of the goods.
Linked CRN	If the export declaration is to be linked to a Consolidation Reference Number (CRN), enter the CRN reference.
Confirming export type	Select one, options are: N = Normal export (non-confirming export) Y = A confirming export (some information to be updated after the physical export occurs) C = Confirmed export (the exporter has amended the declaration to reflect clear and accurate details of the physical exportation.
Export goods type	Select the relevant option: <ul style="list-style-type: none">• ST = Stores• PO = Postal• SP = Spares• AB = Accompanied Baggage• OP = Own Power• OT = Other
Consignee name	Enter the name of the overseas party (person or organisation) to whom the goods are being delivered. This should be the principal, not a bank, freight forwarder etc.
Consignee city	Enter the name of the city/town in which the person/organisation who takes physical possession of the goods is located.
Port of loading (UNLocode)	Enter the port in Australia where the goods will be loaded, using the five letter UN location code (UNLocode). For example: AUSYD, AUMEL, AUBNE.
First port of discharge	Enter the first port where the goods will be unloaded using the five letter UN location code (UNLocode) For example: USLAX = USA, Los Angeles.
Final destination country code	Enter the country code for the goods final destination using the two letter country code (eg GB=Great Britain).
Mode of transport	Air or sea.
Vessel ID	Enter the identifier code for the vessel (eg Lloyds number) if required.

Field	Action/input required
Voyage number	Enter the voyage number if required.
Flight number	Enter the airline code and flight number if required.
Cargo type	Choose the applicable cargo type: <ul style="list-style-type: none"> • C= Containerised • CO=Combination • N=Non-containerised • B=Bulk
Total packages	Enter the total number of packages.
Total containers	Enter the total number of containers.
Invoice currency code	Enter the currency of the invoice.
Free On Board (FOB) currency code	Enter the currency in which the FOB is reported.
Total FOB Value	The total FOB value of the goods includes all costs incidental to the sale and delivery of the goods on to the exporting vessel/aircraft. No discount is to be deducted from the true value of the goods. Note: FOB does not include overseas freight and insurance.

Line fields (shaded fields are mandatory)

Field	Action/input required
Australian Harmonised Export Commodity Classification (AHECC) Code	An AHECC code is a statistical classification for the particular commodity being exported. This code may be obtained from Customs. Commodity Classification Code
Goods description	An accurate description of the goods in plain english.
Goods origin code	The name of the primary country where the goods were manufactured. Choose YY-FO if a foreign country.
Temporary import number	Enter the temporary import number if applicable.
Goods origin country code	Enter the country where the goods were manufactured (if outside Australia).
Net quantity	The net quantity of the goods.
Net quantity unit	The net quantity unit in accordance with the AHECC.
FOB value	Enter the FOB value of the goods for each line.
Gross Weight	The gross weight for goods should be recorded on this line of the export declaration. The gross weight is the shipping weight of the goods including outside packaging, but not the weight of the container.
Gross weight unit	The unit of measure used for the gross weight.

ENTERING PERMIT DETAILS

Permits are issued by Permit Issuing Authorities (PIAs) for certain goods. PIAs advise Customs that particular AHECCs may or must quote permit numbers.

ENTERING ASSAY DETAILS

The Australian Bureau of Statistics requires some AHECCS be described with additional information, called an assay.

An assay is a chemical test which determines the content of a particular element. An assay consists of three data elements: the assay element code; the assay element concentration; and assay element concentration units.

For more information on any Customs matter, contact the Customs Information and Support Centre on 1300 363 263 or email information@customs.gov.au or browse the website www.customs.gov.au