

Registered Users – Login

Registered users can manage their payments to Customs and keep a track of payment history using this facility. See the [Online Registration](#) help guide for assistance on becoming a registered user.

1. The Customs Internet Payment Facility is accessed from the Customs internet site www.customs.gov.au

Select the option from the **quick links** menu on the right side of the screen.




2. From this screen the Customer has the option to make a single payment, login as a registered user or register to become a user.

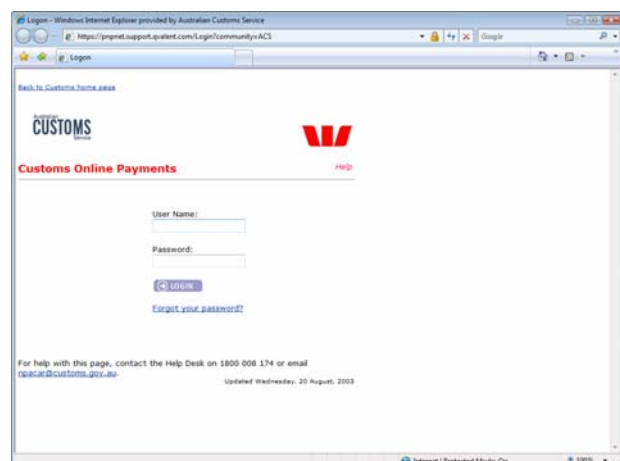
Select **make a registered user payment**.




The **Customs Online Payments** screen opens

3. You are now in the Westpac site and are viewing a secure page.

Enter your **user name** and **password** and click 



4. If you haven't updated your details in the administration pages you will receive the **Security Questions** screen which will prompt you to provide two questions and answers that can be asked of you to identify you in the event that you forget your password.

Complete the details and click  SAVE



Please Note: You can change these questions at a later date in your Customer Account on the My Details screen. See [Registered Users – Administration](#) for more help.

5. If you have not previously set up a Direct Debit or Credit/Debit Card account, you will be directed to the Australian Bank Accounts tab in the Administration screens.

See the [Registered Users – Administration](#) help guide for assistance in administering your user account.

If you already have one or more payment accounts registered and have transactions awaiting your approval to be paid, you will be directed to the Approve Invoices tab in the Accounts Payable screens.

See the [Registered Users – Accounts Payable](#) help guide for assistance in administering your user account.

Invoice	Invoice Date	Invoice Amount	Amount Owning	Date Due	Select	Part pay
000228	08 Aug 2003	739.48	739.48 AUD	08 AUG 2003	<input type="checkbox"/>	<input type="checkbox"/>